



ERNEST ORLANDO LAWRENCE BERKELEY NATIONAL LABORATORY

GENERAL ADMINISTRATIVE MEMO

June 27, 2005

TO: Division Directors

FROM: Steve Chu, Laboratory Director *Steve Chu*

RE: FY05 LBNL Divisional Diversity Plans
Best Practices Diversity Council

I am writing with two requests regarding the Laboratory's diversity program.

First, I ask that by July 8 you provide me [and Harry Reed] with a copy of your divisional diversity plan. We will review the information and discuss it at upcoming area meetings.

Also, attached is the charter and membership list for the LBNL Best Practices Diversity Council. Mark Biggin has stepped down as Chair and I have appointed Gary Krebs as the new Chair. The Council is intended to provide a forum for members to share effective diversity strategies and to grow efforts across the institution.

Please confirm the name of your Council representative. As you know, this individual should be a participant on your divisional diversity committee and should be directly involved in developing and implementing the Division's diversity plan. Within your Division it is, of course, important for you personally to engage the staff at all levels in the full range of diversity issues.

Attachments

Lawrence Berkeley National Laboratory
Diversity Best Practices Council

CHARTER

The Diversity Best Practices Council will provide a forum for council members to leverage and implement diversity best practices and processes in their divisions, while integrating the Laboratory's diversity initiative as a whole. The foundation of the Laboratory's diversity initiative rests on the achievement of the following goals.

- Innovative actions to foster an inclusive work environment that makes full use of the contribution of all employees
- A workforce that reflects and embraces the diversity of our community

Functional objectives:

- Create synergy between division/department diversity action plans and initiatives
- Develop a diversity best practices framework and grow best practices models across the Laboratory
- Mentor new initiatives
- Visibly recognize and communicate diversity best practices achievement throughout the Laboratory
- Identify and address emerging issues
- Welcome the views of outside speakers
- Develop a Lab-wide diversity scorecard

Reporting: Provide feedback to Division and Laboratory Director.

Chair: The Council Chair will be appointed by the Director.

Best Practices Diversity Council Members

Gary Krebs –Chair	ALS
Harry Reed	Ex-Officio
Penny Huang	Ex-Officio
Ed Sayson	Ex-Officio
Mark Biggin	Life Sciences Division
Gerald Abrams	Physics Division
Richard Diamond	EETD
Mary Gilles	Chemical Sciences Division
Enrique Henestroza	AFRD
Stephen Holbrook	Physical Biosciences Division
Peggy Norris	Nuclear Science Division
Rollie Otto	Public Affairs
Juan Meza	Computational Research Division
Amy Pagsolingan	Human Resources
George Reyes	Facilities Division
Weyland Wong	Engineering Division
Eugene Lau	EH&S Division
Jeffrey Fernandez	Office of CFO
Hoi-Ying Holman	Earth Sciences Division
Oscar Dubon	Material Sciences Division